

This form should be **typed or written clearly in black ink**. Please complete Personal Details in block capitals and ensure it is fully completed and signed on the final page. Thank you.

Ref / Position Applying for						
Advert Source	Company WebsiteCompany SocialsMusic MarkReferral					
Personal Details						
Full Name						
Address and post code						
Email address						
Phone Numbers						
Driving Licence	<ul> <li>No licence held</li> <li>Full driving licence currently on suspension due to ill- health or ban</li> <li>Full driving licence</li> </ul>					
Do you own or have	□ Yes □ Do you have an enhanced DBS that is dated in the last 3 years? □ Yes □ No					
access to a car?	<ul> <li>□ No</li> <li>If Yes, please give full number and date:</li> <li>QTS: □Yes □ No DfE No: /</li> </ul>					
Instruments played/standard achieved/piano/keyboard accompaniment skills						
Education History – q	ualificatior	s gained after	16 years ol	ld		
	Location		Dates	Qualifications		
A-Levels/Highers						
Further Education						
Other qualifications E.g. Teaching Diploma: □Yes □ No If Yes, please detail						

## **Berkshire Maestros Application Form**

<b>Current Employment</b>	
Current job title	
Employer	
Start date	
Address and post code	
Current salary	
Responsibilities & duties	
Notice Period Required:	

## Please supply a maximum of two page CV to list previous employment experience

Teaching Experience (I	f Applicable)	
Please tick if you have experience of teaching the following types of lessons	<ul> <li>No teaching experience</li> <li>Individual lessons</li> <li>Small group lessons (3-6 pupils at a time)</li> <li>Whole class vocal/instrumental lessons</li> <li>Other (please specify)</li> </ul>	<ul> <li>Whole class academic lessons</li> <li>Ensemble directing/conducting</li> <li>Leading workshops</li> <li>First Access Programmes</li> </ul>
Please tick which levels you have experience of	□No experience □Beginners (beginner to grade 3)	
teaching at	□Intermediate (grade 4 to grade 6) □Advanced (grade 7+)	

References					
	d contact details of two	referees who we can contact to suppo	ort you	ır application.	
Current Employer Referee	Name				
	Job Title				
	Address				
	Telephone:				
	Email address:				
	Relationship				
	May we contact this	referee in advance of an interview?	□ Y □ N		
Other Referee	Name				
	Job Title				
	Address				
	Telephone: Email address:				
	Relationship				
	May we contact this	referee in advance of an interview?	ΠY		
Destaurteur				10	
Declarations					
Convictions:					
Because of the nature of the work for which you are applying, this post is exempt from the provision of Section 4 (ii) of the Rehabilitation of offenders Act 1974 (Exceptions) Order 1975. Applicants therefore are not entitled to withhold information about convictions and, in the event of being appointed, any failure to disclose such conviction could result in dismissal or disciplinary action by Berkshire Maestros. Any information given will be completely confidential.					
Do you have any convictions, cautions, reprimands or warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975? Yes No No I If yes please give further information					
Please note: If you do not disclose any conviction you have, it could lead to your application being rejected, or, if you are appointed, may lead later to your dismissal. If between the completion of this application form and taking up a job with Berkshire Maestros, you are convicted of a criminal offence you must inform Berkshire Maestros of this.					
Have you applied to work for Berkshire Maestros previously for a teaching post? Yes No				Yes 🗌 No 🗌	
Have you applied to work for Berkshire Maestros previously for an administrative post?       Yes       No				Yes 🗌 No 🗌	
Have you been disqualified from working in Childcare?   Yes   No					

Do you have a registered disability? If yes, please give RDP number:				
Do you suffer from any health condition or disability for which you might need assistance to carry out your duties or in order to attend the interview? YES/NO ( – please delete as appropriate). If YES, please give details and you will be required to complete an Occupational Health Assessment form if your application is successful:				
If you need any reasonable adjustments for the application process or interview, please advise of you requ	uirements below?			
Are you eligible to work in the UK?	Yes No			
I declare that the information given in this application form is true and I must notify Berkshire Maestros CEO or DSL in writing immediately of anything that affects my suitability including any cautions, warnings, convictions, orders or other determinations made in respect of me or a member of my household that would render me disqualified from working with children.				
CANVASSING IN ANY FORM WILL DISQUALIFY A CANDIDATE				
Berkshire Maestros is an equal opportunities employer. Decisions relating to employment are made with regard ONLY to the requirements of the post. No applicant or employee will be treated less favourably than any other on grounds of race, gender, disability, marital status or age.				
Should the information contained in this document be held on a computer, any item of personal data will be subject to and comply with GDPR and Berkshire Maestros Data Protection Policy.				
Berkshire Maestros fully recognises its responsibilities for child protection and ensure we practise safe recruitment in checking the suitability of staff and volunteers to work with children. Full details of our policy can be viewed on our website <u>www.berkshiremaestros.org.uk</u>				
Signed	Date			

This form should be completed and returned electronically in full to jobs@berkshiremaestros.org.uk. Alternatively please send in the post to: Human Resources, Berkshire Maestros, Stoneham Court, 100 Cockney Hill, Reading, RG30 4EZ