

COMMUNITY ENGAGEMENT COORDINATOR PERSON SPECIFICATION

The successful candidate will have the right to work in the UK.

Qualities	Essential / Desirable	Evidenced
Strong belief in the value of music education	Essential	Interview
Good understanding of music in schools	Essential	Interview
Ability to work proactively, efficiently and independently	Essential	CV / Interview
Excellent verbal and written communication skills	Essential	Application letter / Interview
Excellent organisational and time management skills	Essential	CV / Interview
Excellent interpersonal skills	Essential	CV / Interview
Highly computer literate, with a good knowledge of word processing and spreadsheet software and the willingness to learn website maintenance	Essential	CV
Knowledge of safeguarding or a willingness to attend appropriate training	Essential	CV / Interview
Ability to lead singing workshops in schools (additional fees paid)	Desirable	CV / Interview
A strong interest in choral music	Desirable	Interview
Experience of working in the Arts sector	Desirable	CV
Experience of choral singing (any voice part)	Desirable	CV