



Concerts Manager (Maternity Cover)

Chetham's School of Music is seeking a temporary Maternity Cover for the role of Concerts Manager. Chetham's is a magical place, home to the UK's largest specialist music school, the oldest library in the English-speaking world and a world-class concert venue all in the heart of Manchester.

The Job

- We are looking for an experienced & dynamic individual who is flexible, hardworking and meticulously dependable.
- Excelling in all areas from administration and logistical planning to orchestral/stage management.
- This is a unique and varied position suited to a highly motivated person with superlative communication and organisational skills.
- A team player, with a grounded disposition and will be able to work with and manage a complicated and busy student performance schedule.
- This role is anticipated to provide cover between September 2025 and June 2026 (subject to maternity leave of existing post-holder).
- This is a full-time post, based upon 35 hours per week. During term time working hours should, in the majority, fall within a standard school working day (8.30am – 4.30pm). However, flexibility to work outside of these hours is required (including weekends, evenings and some unsociable hours – particularly during the 3 x annual 'Music Course' weeks and other student performance times).

In Return

- Salary Scale Point 25, up to £33,528 per annum (FTE)
- Benefits including free catered lunches during term time and free tickets to selected concerts.

Application deadline: 9am, Monday 9th June 2025

Interview date: From w/c 16th June 2025

Chetham's is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo Child protection screening including checks with past employers and the Disclosure and Barring Service. Reg Charity 526702