

**opera
north**

Opera North Job Pack Higher Education Partnerships Lead



Opera North's purpose is to create extraordinary experiences every day, using music and opera to entertain, engage, challenge and inspire.

Our people

Working at Opera North you will be part of a company and group of people committed to fulfilling this purpose. Whatever role you take we will provide you with an induction plan that introduces you to your job and the team you'll be working in, as well as giving you the opportunity to meet colleagues across the company. Our success in delivering against our purpose will be built on the commitment, skills, diversity and well-being of the people who work at Opera North, and we will invest in training to develop our people both professionally and personally, because we believe this strengthens not only our company, but also the wider creative sector.



**Our communities and
audiences are part of us
and we are part of them.**



Our award-winning work tours to theatre stages and concert halls throughout the North and beyond.



Who we are

Based in Leeds, rooted in the North of England and international in outlook, our award-winning work tours to theatre stages and concert halls throughout the North and beyond, including to London and major international festivals. Alongside touring opera, in Leeds we curate an eclectic artistic programme of gigs, concerts, spoken word and film in the Howard Assembly Room. We aim to make work that is bold, innovative and ambitious, always looking for new ways to share and create with audiences.

Music for everyone

Opera North believes opera and music is for everyone, and champions diversity in artists, repertoire and audiences. Through our Learning & Engagement team, the Company connects with communities and inspires each generation, aiming to enhance the health and well being of people in the cities, towns and villages where we work through arts participation and performance.

A new home

In 2021 we moved into our new home, the Howard Opera Centre. It is a world class rehearsal facility for our orchestra, chorus and all the artists we work with, sharing the same building as our new education studio where everyone is welcome to learn about and make music. We have also created a modern flexible working environment for our staff and given our venue, the Howard Assembly Room, a new lease of life with a dedicated entrance and public spaces, together with restaurant and bar in the heart of Leeds.

Leeds as a capital of culture

Leeds is the only city in England outside of London to have a resident full time opera company, ballet and repertoire theatre as part of a diverse, collaborative and thriving cultural scene. That rich offer has been complemented by a growing tech sector. Surrounded by the stunning Yorkshire countryside including the Dales, Moors and North Sea coastline, Leeds is a fantastic place to live and work.

Purpose of the role

The Higher Education Partnerships Lead develops and delivers Opera North's partnerships with Higher Education institutions.

Reports to

Director of Learning & Engagement

Key accountabilities

- In consultation with the Director of Learning & Engagement, Opera North colleagues and Higher Education partners, develop and deliver the partnerships with the University of Leeds (DARE) and Leeds Conservatoire, ensuring strong programmes of annual activity are agreed that meet the aims of both parties.
- Co-ordinate new and 'one-off' Higher Education initiatives, as agreed with the Director of Learning & Engagement, where likely to lead to longer-term partnerships or projects beneficial to Opera North.
- Create and manage the budgets relating to HE activity, ensuring the programmes are efficiently managed within the parameters of their budget envelopes.
- Manage the Higher Education programme evaluation process and data collection, ensuring processes align with those of L&E and wider Opera North data collection systems.
- Compile and present written reports related to Higher Education partnerships as required.
- Perform related duties that may reasonably be assigned within the level and scope of the post.



Job requirements

Qualifications

- Tertiary level education.

Experience / skills required

- Experience of working in, or with, the Higher Education sector.
- Excellent communication and presentation skills, both written and spoken, and strong interpersonal skills and relationship building skills with people of all ages and at all levels, internally and externally.
- A proactive and motivated mindset, with demonstrable experience of taking the initiative.
- Collaborative and receptive team player, with the ability to work effectively as part of a team.
- Ability to remain calm, work confidently under pressure and anticipate issues.
- Enthusiasm and receptiveness to change, with an aptitude for problem-solving.

Functional / leadership competencies

- Excellent administration skills with a strong attention to detail; an ability to plan and prioritise many varying tasks effectively.
- Excellent communication and presentation skills, both written and spoken, and strong interpersonal skills and relationship building skills with people of all ages and at all levels, internally and externally.
- A proactive and motivated mindset, with demonstrable experience of taking the initiative.
- Collaborative and receptive team player, with the ability to work effectively as part of a team.
- Ability to remain calm, work confidently under pressure and anticipate issues.
- Enthusiasm and receptiveness to change, with an aptitude for problem-solving.

Special Features

- As this role supports work in higher education settings, a good standard of personal presentation is required.
- This post requires the ability and flexibility to work evenings and weekends where required..





Terms and conditions

Contract type: Fixed term, Part-Time

Salary: £35,700 per annum (pro rata)

Hours of work: 14 hours per week (working pattern to be agreed)

Holiday entitlement: 33 days inclusive of 8 statutory holidays, per annum pro rata

Pension: Opera North will automatically enrol you into the company pension scheme upon appointment and after 3 months' service will contribute equivalent to 5.5% of your basic pay, should you meet the current legislative criteria. You will be required to make a personal contribution of 2.5% of your basic pay. We reserve the right to make future changes to our pension arrangements.

Equity, diversity and inclusion

We promote equity, diversity and inclusion in our workplace and make recruitment decisions by matching our needs with the skills and experience of the candidate. As we work to address underrepresentation in our workforce, we are particularly keen to hear from applicants from the global majority or those with other protected characteristics.

The successful candidate must have the right to work in the UK or be ready to obtain it.

General responsibilities of everyone who works for us:

- Represent the company values and purpose to create extraordinary experiences everyday
- Work collaboratively and co-operatively with all team members and take an active part in team meetings and discussions
- Be an ambassador for Opera North and follow our policies and procedures
- Play your part in ensuring that everyone who comes through our door is welcomed and treated with respect

How to apply

To apply for this role, please send a CV and covering letter via the Hireful website.

If you need any help completing your application please contact appointments@operanorth.co.uk

Good luck with your application and we look forward to hearing from you.



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