



Executive Director
May 2026

**LONDON
CHORAL
SINFONIA**

London Choral Sinfonia is an all-professional ensemble of singers and instrumentalists now entering its eleventh season. Led by founder and Artistic Director, Michael Waldron, since 2015, the chamber-sized group seeks to champion core repertoire, explore lesser-known works by established composers, and profile the very best new music being written. A vibrant choice of repertoire sees project sizes varying depending on scale and musical requirements, with all musicians hand-picked from the UK and abroad for a busy schedule across the season. The group collaborates frequently for concerts and recordings with leading international soloists.

LCS performs regularly across London at venues including Sinfonia Smith Square (as part of their Easter and Christmas Festivals each year), Wigmore Hall and Cadogan Hall. The group also enjoys regular appearances throughout the season at smaller venues within London and across the UK for smaller concerts and events.

Recording forms a significant part of the LCS season. A longstanding and fruitful relationship with Orchid Classics has seen 14 full album releases since 2019, with a substantial body of 5* reviews in BBC Music Magazine, Gramophone, and other leading publications. These recordings appear regularly on all major international radio stations, including BBC Radio 3, Classic FM and Magic Classical Radio. Several future recordings are completed and scheduled for release during the 26/27 season and beyond.

Alongside a busy schedule of concerts and recordings, LCS is proud to pioneer a series of projects across the season which extend beyond conventional performances. The Leach Award for Singing – founded in 2023 – grows from strength to strength. Attracting large numbers of entrants each year, the competition offers a public platform, exposure and a range of prizes for young singers and accompanists. The annual Carol Competition – also running since 2023 – draws hundreds of entries from around the world. Alongside the cash prize, the winner has their piece performed as part of the annual Sinfonia Smith Square Christmas Festival concert. There are future plans to involve Carol Competition winners (and selected runners-up) in a published carol anthology under the LCS name.

LCS is committed to engaging the next generation of performers and audiences. A rolling project of Education and Outreach days focuses on state primary schools in central London and the southwest of England.

LCS has been a charitable incorporated organisation since its founding in 2015, with freelance administrators and managers enabling the LCS to grow and flourish. As the organisation prepares for its next stage and enters an ambitious three-year strategic plan, the Trustees would like to create a more permanent and formalised operational structure. This creates a new role that offers the right candidate a unique opportunity to manage this exciting and vibrant organisation, leading it successfully into its next chapter.

“Fast becoming the go-to champions for British music” - *Gramophone*



LCS is seeking an Executive Director to work alongside the Artistic Director (Michael Waldron) and the Board in delivering, developing, planning, and advocating for the group's activities.

<u>Job Title</u>	Executive Director
<u>Hours</u>	2 days per week [0.4 FTE]
<u>Working Patterns</u>	Regular hours to be mutually agreed, with flexibility and occasional evenings and weekends required
<u>Location</u>	Remote working, with presence in London or elsewhere in the UK as needed for meetings and performances/projects. (Estimated 1-10 days per year)
<u>Remuneration</u>	£1,500 pcm
<u>Arrangement</u>	Contracted via a consultancy agreement with LCS
<u>Responsible for</u>	Freelance musicians engaged by LCS. Any additional administrative support. Contractors and part-time subsidiary roles e.g. designers.
<u>Reporting to</u>	Board of Trustees, via Chairman (Craig Barrett), alongside the Artistic Director

Artistic

- Preparing and completing contracts for all activities (venues, collaborators, suppliers, artists and promoters)
- Planning and developing projects and/or performances outside of London
- Leading on planning and growth of Leach Award for Singing, Carol Competition, and Education/ Outreach work
- Management and growth of LCS' digital presence, overseeing website, social media and all other online content (YouTube etc)
- Collaborating on artistic planning in consultation with the Artistic Director
- Liaising with the Board on strategic planning and implementation, reporting and updating them on activity and identified targets
- Management and oversight of existing and future freelance project staff
- Developing existing and new relationships with external venues, festivals and promoters across the UK and internationally
- Developing existing and new relationships with other arts organisations, ensembles and artists for collaborations and commissions

Administrative

- Creation and oversight of project and organisational budgets
- Managing all artistic payments and contracts
- Liaising with external contractors and employees as required
- General oversight and maintaining of organisational health and safety, safeguarding and all similar policies and procedures
- Reporting to the Board ahead of quarterly meetings, and any additional, ad hoc presence at Board meetings as required

Development

- In conjunction with the Board and Artistic Director, the implementation and tracking of targets within a 3-year strategic plan
- Researching, writing, and submitting targeted fundraising applications
- Nurturing relationships with existing LCS sponsors and supporters
- Identifying and exploring additional fundraising opportunities from within the existing LCS sponsors and supporter network, as well as external individuals and other philanthropic organisations
- Managing and developing LCS digital presence with a view to growth and further expansion, in conjunction with existing LCS freelance staff where appropriate
- Representing and advocating for LCS within the industry and general public



We are looking for someone who

- is motivated and excited at the prospect of building on the success of a young, ambitious and creative organisation at this key moment
- will be enthused about making sure all the various elements of LCS and its charitable output continue to grow
- will be a dynamic and strong advocate for LCS

Essential

- Understands the creative and artistic areas LCS inhabits within the wider music industry
- Experience in fundraising
- Experience of managing operations for an organisation
- Demonstrable ability to develop successful partnerships with external venues, artists and festivals
- Exceptional communication skills with a professional and friendly manner

Desirable

- Demonstrable ability to manage a team of freelancers and contractors and create a successful and positive working relationships
- Strong computer literacy across a range of software
- Experience planning and managing budgets
- A reasonable, broad knowledge of classical repertoire
- Experience writing grant and trust applications
- Professional experience managing orchestral and/or choral musicians and projects
- Knowledge of bookkeeping and basic accounting practices
- Experience reporting to a Board of Trustees

HOW TO APPLY

To apply for the role, please send your CV - with contact details for two referees - and a short covering letter (max. 500 words) to Craig Barrett, Chairman, at chairman@thelcs.org

If you would like an informal conversation about the role before applying, please contact Michael Waldron, Artistic Director, at michael@thelcs.org

LCS is committed to equality of opportunity and inclusion, working with individuals from a diverse range of backgrounds. Applications are encouraged regardless of age, caring responsibilities, impairment, gender, gender identity, marriage and civil partnership, pregnancy and maternity, race, religion or belief, and sexual orientation. Candidates will be considered only in relation to the responsibilities outlined.

TIMEFRAME

Application deadline: Friday 12 June 2026

Interviews will take place throughout June and early July 2026.

