

# TRINITY LABAN

## Junior Trinity Instrumental Teachers (with specialism in trombone, violin, clarinet, piano, or music technology) Permanent, Hourly Paid

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# TRINITY LABAN

## Junior Trinity Instrumental Teacher (specialism in trombone, violin, clarinet, piano, or music technology)

Contract: Permanent, Hourly Paid

Salary: £37.48 - £47.48 per hour (Including Holiday Pay)

*Trinity Laban is a forward thinking, contemporary and world-class Higher Education Institution with a vision to redefine the conservatoire for the 21<sup>st</sup> century. At the leading edge of music and dance training, it provides specialist education of the highest quality, which reflects the increasingly collaborative world of artistic practice and supports the lifelong career development of students and professional performing artists.*

*We were the first Junior Department of a UK Conservatoire to open its doors to school children on Saturdays in 1906. Since then, thousands of young people have benefited from the opportunities to make music as individuals and in a wide variety of small and large ensembles. From 3-year-olds through to university and conservatoire entrance, our aim is to encourage a lifelong passion for music and to give our students the opportunities to develop to their maximum potential.*

*We invite applications for the posts available, to join our vibrant and thriving department in the stunning location of King Charles Court at the Old Royal Naval College, Greenwich.*

*The post holder will be responsible for delivering individual lessons to students aged between 5 and 19 years of age, from beginners to diploma level. The post requires working as an individual teacher but also as part of a wider team within our programme for under 11s and our Main Programme faculty, with the possibility of group work as and when required. Post holders will be expected to commit to 30 teaching weeks of the year, plus Staff Development morning at the start of the academic year. The position requires the post holder to be available for a full day every Saturday, although exact teaching hours are confirmed on an annual basis.*

*This post requires working with children and young people and is subject to an enhanced DBS check. The post holder will be required to undertake online safeguarding training as per institutional policy.*

*As an equal opportunity employer, we positively encourage applications from suitably qualified and eligible candidates regardless of sex, race, disability, age, sexual orientation, gender reassignment, religion or belief, marital status, or pregnancy and maternity.*

*Please note all applications submitted will be shortlisted anonymously by our recruiting panel, so please ensure that your name and personal details are not included to your supporting statement, otherwise we will not be able to consider your application.*

**Closing Date: 23:59 hours BST, Tuesday 30<sup>th</sup> June 2026 (No Agencies)**

**Interview Date: Thursday 9 July & Friday 10 July 2026**

*For any queries about this position that are not covered in the job pack, please email Katerina Filosofopoulou, Talent Resourcing and Organisational Development Officer on: [staffrecruitment@trinitylaban.ac.uk](mailto:staffrecruitment@trinitylaban.ac.uk)*

*All of our taught programmes are validated by Trinity Laban Conservatoire of Music and Dance. Research degrees are validated by City, University of London. Trinity Laban Conservatoire of Music and Dance is a company limited by guarantee registered in England and Wales Company No. 51090. Registered Charity No. 309998.*

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## Job Description

Post:	Junior Trinity Instrumental Teacher
Department:	Junior Trinity
Reporting to:	Head of Department
Contract:	Permanent, Hourly Paid
Line management:	Head of Junior Trinity

### PURPOSE OF ROLE:

*To be responsible to the Head of Junior Trinity for the successful musical education of students between ages 5 - 18, in accordance with the requirements of the Junior Trinity curriculum. To effectively guide and support students to progress and reach their potential.*

### MAIN DUTIES:

#### TEACHING AND LEARNING

- *To develop and to disseminate examples of good practice in teaching, learning and assessment.*
- *To ensure that personal skills and knowledge are maintained in such a way as to be relevant to the students' needs and the syllabus outcomes and content.*
- *To give all students clear information about the relationships between achievement, progress and assessment and to ensure that they are aware of the requirements of the current curriculum and any examination syllabuses, where relevant.*
- *To keep detailed and up-to-date records on student progress and attendance.*
- *To contribute to procedures for regular appraisal to ensure the effectiveness of teaching, learning and assessment strategies.*
- *To prepare appropriate and effective lessons to support the delivery of any Junior Trinity curriculum.*
- *To discuss potential repertoire and programming with the Head of Junior Trinity throughout the year, and to provide requests for music hire in a timely fashion*

#### STUDENT SUPPORT AND DEVELOPMENT

- *To foster systems and methods which ensure that students are empowered to take personal control of their own development, by providing opportunities for the exercise of choice, decision making and responsibility within a supportive environment, to promote the development of autonomous learning.*
- *To advise the Head of Department of any student whose work, or attendance, or wellbeing gives cause for concern.*
- *To offer students educational guidance on the assumption of equality of opportunity for all students.*

#### STUDENT ASSESSMENT

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- *To implement assessment criteria and procedures for the curriculum, as required by the Head of Department*
- *To supply marks and reports to the Head of Department as and when required.*
- *To cooperate fully with the requirements of any board of examiners and/or assessment panel.*

## *Other*

- *To contribute to the preparation of publicity material, as requested.*
- *To contribute to the preparation of entrance/interview/audition tests or assessments as required.*
- *To contribute to the processes of interviewing and auditioning candidates, as required.*
- *To provide information for timetabling, as required.*
- *To attend any meetings or staff development activities related to the duties described above, as agreed with the Head of Department.*
- *To undertake institutional online training modules as required*
- *To keep under review the provision of human and physical resources used and to advise of any modifications that may be required.*
- *To ensure that personal leave is taken at times which do not conflict with the efficient discharge of the above duties.*
- *To be familiar with all the Conservatoire's rules, regulations and procedures.*
- *To be familiar with current Safeguarding legislation relating to children and young people.*
- *To undertake such other related duties as the Head of Department may reasonably require.*

## **The Postholder must:**

- *Be available to work on Saturdays during term time, with occasional duties during evenings or on other days in the week*
- *At all times be committed to Trinity Laban's Equality and Diversity Policy.*
- *Adhere to all policies and procedures relating to Health and Safety in the workplace.*

## **Offers of Employment**

*All provisional offers of employment are subject to proof of eligibility to work in the UK, verification of qualifications and satisfactory references.*

*If you are unsure of your right to work in the UK, you can use the GOV.UK visa checking tool to establish your eligibility and options relating to visas.*

*Please be aware that all visa routes have their own eligibility criteria and not all roles/applicants would be eligible for sponsorship under the Skilled Worker route.*

## **Referees**

*References will not normally be taken up unless a provisional offer of employment is made. All offers of employment are subject to the receipt satisfactory references covering current or most recent employment and the past three years of work.*

## **Conservatoire Values:**

*All staff are expected to operate in line with Trinity Laban's Terms and Conditions for staff, which set out the principles of how we work together. More information about the Conservatoire's vision, mission and values is available at <https://www.trinitylaban.ac.uk/about-us/>.*

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All members of staff are required to be professional, co-operative and flexible in line with the needs of the Conservatoire.

Trinity Laban has a no smoking policy on its premises.

## Junior Trinity Instrumental Teacher (specialism in trombone, violin, clarinet, piano, or music technology) Person Specification

Criteria	Specification	E/D	Measured By
<b>Education / Qualifications</b>	A degree in music or equivalent experience in music performance	Desirable	Application
<b>Experience</b>	Experience of working with children and young people in an education setting	Essential	Application/Interview
	Relevant performing experience	Desirable	Application/Interview
	Experience of working with a wide range of ages and abilities, from beginners to diploma level	Desirable	Application/Interview
	Experience of guiding students through grade exams and demonstrable knowledge of requirements of exam boards	Desirable	Interview
<b>Knowledge / Understanding</b>	Knowledge of the music education sector, particularly in relation to schools	Desirable	Application/Interview
	Knowledge of safeguarding issues relating to young people and requirements of responsibilities of reporting and monitoring	Essential	Interview
<b>Skills and Abilities</b>	Excellent oral and written communication skills	Essential	Interview
	Good planning and organisation skills	Essential	Interview
	Demonstrable skills in responding calmly, empathetically and diplomatically in challenging situations	Essential	Interview
<b>Personal Qualities</b>	Demonstrable awareness of, and sensitivity to, students' needs and aspirations	Essential	Application/Interview
	Ability to work on own initiative and as part of a team	Essential	Interview
	Commitment to ongoing learning and professional development	Desirable	Application
<b>Special Working Requirements</b>	Ability to work a full day for 30 Saturdays during term times	Essential	Application

Please note, that it will not be possible for the Conservatoire to issue a Certificate of Sponsorship for successful candidates as we are awaiting further information from UK Visas and Immigration. Applicants will therefore need to be eligible to work in the UK or have limited leave to remain in the UK and associated right to work for the duration of their employment with the Conservatoire, in accordance with the Immigration, Asylum and Nationality Act 2006.

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## Conditions of Service Summary & Staff Benefits

<b>Contract:</b>	<i>Permanent, hourly-paid subject to a 6-month probationary period.</i>
<b>Hours:</b>	<i>30 teaching weeks per year, designated hours set on an annual basis, up to 6 hours maximum.</i>
<b>Location:</b>	<i>You will be based at the King Charles Court, Old Royal Naval College but may also be required to work at the Laban building, Creekside.</i>
<b>Salary:</b>	<i>£37.48 per hour (individual lessons), £47.48 per hour (small group rate)</i>
<b>Sick Pay:</b>	<i>Trinity Laban operates the Statutory Sick Pay Scheme, and staff may be eligible for benefits in excess of this under Trinity Laban's own sick pay scheme.</i>
<b>Pension Scheme:</b>	<i>Generous pension scheme</i>
<b>Staff Development:</b>	<i>A range of Staff Development opportunities are available.</i>
<b>Library:</b>	<i>The Laban Library &amp; Archive and the Jerwood Library of the Performing Arts are available for use.</i>
<b>Car Parking:</b>	<i>A limited number of parking spaces are available at the Old Royal Naval College and the Laban Building, subject to availability.</i>
<b>Cafeteria:</b>	<i>Our Cafeterias/Licensed Bars at both sites serve a range of hot and cold drinks and snacks.</i>
<b>Events:</b>	<i>There is a wide range of music and dance performances each week, many of which are free to members of staff.</i>
<b>Classes:</b>	<i>Free weekly staff Pilates class as well as reduced rates and access to Adult Classes.</i>
<b>Eye Care:</b>	<i>Vouchers for eye tests are available for VDU users.</i>
<b>Health:</b>	<i>Reduced rates for Health services and access to the Cash 4 Health plan. Details are available from the Health Department.</i>
<b>Cycle to Work:</b>	<i>A cycle to work scheme is operated</i>
<b>Give as you earn:</b>	<i>A give as you earn scheme is operated.</i>

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## Information on Trinity Laban

Trinity Laban Conservatoire of Music and Dance is the UK's only conservatoire of music and contemporary dance. The unequalled expertise and experience of its staff, and its world-class facilities housed in landmark buildings, put Trinity Laban at the forefront of vocational training in music, musical theatre, and dance.

*Our history goes back to 1872 with the founding of Trinity College of Music in London. Trinity College of Music merged with Laban (founded in 1946) in 2005 to create Trinity Laban, now home to a creative and cosmopolitan community of students, teachers and researchers from around the globe.*

*We have a reputation for innovation and forward-thinking and are focused on training students for life-long careers in our art forms. Each year we welcome over 1,000 students from over 60 countries to follow undergraduate, postgraduate and research programmes. Thousands more people enjoy music, dance and health activities as part of our lively performance and outreach programmes.*

*Our unrivalled roster of teaching staff includes respected academics, performers, composers and choreographers. Many of them are active researchers who push at the boundaries of their art forms and extend our understanding of artistic and educational practice. We also welcome leading visiting artists, ensembles and companies from around the world, so our students benefit from working directly with today's top performers.*

*We work in a number of outstanding locations, including the 17<sup>th</sup>-century Old Royal Naval College at Greenwich (a World Heritage Site), the Stirling Prize-winning Laban Building in Deptford, and the magnificent Grade II listed Blackheath Halls. Our world-class facilities include state-of-the-art practice rooms and dance studios, flexible performance spaces and internationally famous libraries. Students also have access to the cultural wealth of London, and regularly perform at its leading venues. **To find out more, visit [www.trinitylaban.ac.uk](http://www.trinitylaban.ac.uk)***