**青岛耶胡迪梅纽因学校申请表**

**Yehudi Menuhin School Qingdao Candidates Application Form**

The Yehudi Menuhin School Qingdao is an equal opportunities employer. The sole criterion for selection of applicants will be suitability for the job position, regardless of gender, sexual orientation, age, background, culture, race, ethnic denomination, national origin, religious affiliation, marital status or disability. Any job offers will be subject to satisfactory references and the applicant meeting the necessary employment and other checks. When sending the application in an electronic format, the applicant must type their full name and date completed, in all sections where a signature is required.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL INFORMATION** | | | | | | | | |
| **Position Applied For:** | | | | | | | | |
| **Expected Salary:** | | | | | | | | |
| **Where did you see the vacancy advertised?** | | | | | | | | |
| Given Name |  | | | | Surname |  | | |
| ID Number |  | | | | | | | |
| Place and Country of Birth |  | | | | Home Address |  | | |
| Nationality |  | | | | Date of Birth |  | | |
| Contact Number |  | | | | Work Tel |  | | |
| Email |  | | | | | May we contact you at work? 🞎YES 🞎NO | | |
| Do you require a work permit to work in China? |  | | | | | | | |
| **TEACHING QUALIFICATION(S)** | | | | | | | | |
| Do you have a recognized teaching qualification? If Yes, please fill out section below. | | | | | | | | |
| Year | Teaching Qualification | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |
| **EMPLOYMENT HISTORY** | | | | | | | | |
| **Further Education and Career History:**  Please supply a full history in chronological order (with start and end dates) of all training/further education, employment, self-employment and any periods of unemployment since leaving further education/training and in each case any reason for leaving employment. | | | | | | | | |
| **CURRENT OR MOST RECENT EMPLOYMENT** | | | | | | | | |
| **Position held and name of employer/organization** | **Please state whether it was employment, self-employment or voluntary.** | | **Salary** | | **Start Date** | **End Date** | | **Reason for leaving** |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
| **PREVIOUS EMPLOYMENT**  **(Starting with the most recent - please use the continuation sheet if necessary)** | | | | | | | | |
| **Position held and name of employer/organization** | **Please state whether it was employment, self-employment or voluntary.** | | **Salary** | | **Start Date** | **End Date** | | **Reason for leaving** |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
|  |  | |  | |  |  | |  |
| **Existing contacts within the school**  Please indicate if you know any existing employees or governors at the school, and if so, how you know them.  **EDUCATION AND TRAINING** | | | | | | | | |
| **Details of all Academic/Professional Vocational Qualifications:** | | | | | | | | |
| **Qualification** | | **Date** **obtained** | | **Awarding** **body** | | | **Grade (if** **appropriate)** | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
|  | |  | |  | | |  | |
| **EXPERIENCE AND SKILLS** | | | | | | | | |
| Please refer to the Person Specification in the Application Pack and provide evidence of how you meet the requirements of the post. Please state ‘see attached’ if you have enclosed a separate letter of application or if you have attached an additional sheet. You may also enclose a Curriculum Vitae but you **must** complete this section. | | | | | | | | |
| **LEISURE ACTIVITIES** | | | | | | | | |
| **Please provide details of any hobbies, sport, leisure activities:** | | | | | | | | |

**Declaration**

**I confirm that the information given to you is, to the best of my knowledge, true and complete. Any false statements may lead to rejection or, if employed, to dismissal.**

Signature: Date:

|  |  |  |  |
| --- | --- | --- | --- |
| **REFERENCES** | | | |
| Please give the names of a minimum of two employer references. One must be your present or most recent employer. The other reference should be a previous employer. Character references cannot be accepted. If you are or have been self-employed, references can be from certified professionals. If this is your first employment, we will accept references from past tutors/teachers. | | | |
| Name 1 |  | Address |  |
| Tel |  | Email |  |
| Can we contact them now? 🞎 Yes 🞎No | | | |
| Name 2 |  | Address |  |
| Tel |  | Email |  |
| Can we contact them now? 🞎 Yes 🞎No | | | |
| Name 3 |  | Address |  |
| Tel |  | Email |  |
| Can we contact them now? 🞎 Yes 🞎No | | | |
| **CRIMINAL RECORD DISCLOSURE** | | | |
| Have you been cautioned, subject to a court order, bound over, received a reprimand or warning or been found guilty of committing any criminal offence whether in the United Kingdom or in another country?  Chinese labor law requires a check to be made with the police for possible criminal background for all new appointments.  Have you had any convictions since age 18?  Have you ever been referred to, or are you the subject of a sanction, restriction or prohibition issued by the Chinese Education Bureau, any equivalent body or a regulator of the teaching profession in any other country?  If Yes, please give details. | | | |
| **DISQUALIFICATION DECLARATION** | | | |
| Please respond to the questions listed below and sign the declaration to confirm that you are safe to work with children. Please indicate yes or no against each point. | | | |
| Are you 'Disqualified from Caring for Children'? | | | 🞎NO 🞎YES |
| Have you committed any offences against a child? | | | 🞎NO 🞎YES |
| Have you committed any offences against an adult (e.g., Rape, murder, indecent assault, actual bodily harm, etc.) | | | 🞎NO 🞎YES |
| Are you living in the same household as someone who has been disqualified from working with children under the Chinese Childcare Law? | | | 🞎NO 🞎YES |
| Have your own children been taken into care? | | | 🞎NO 🞎YES |
| Have/are your own children the subject of a child protection order? | | | 🞎NO 🞎YES |
| If you have answered 'yes' to any of the above, please provide further information below: | | | |
| Signature: | | | Date: |