

**PROFESSOR OF TROMBONE**  
Cover role for Summer Term 2025

**Job Description**

**Responsible to:** Head of WBP and Director of Music

**Responsible for:** Students.

**ROLE OBJECTIVE**

To teach one-to-one trombone for principal study, to take a trombone class on occasion, to guide their musical and artistic development, and to report on students' progress as required by the Head of Department.

**Duties**

1. To be responsible for formal scheduled teaching in relation to assigned students.  
Included within the hours allocated to this work are the preparation of learning materials, and other forms of activity including attendance at meetings and all administration.
2. To monitor the progress and achievement of students throughout the term.
3. To manage the preparation of assigned students in their assessment and performance activities during the term.
4. To raise the profile of the Department by promoting the School in all outside activity.
5. To liaise with other providers of student support services within the School.
6. To participate as required in the administration arrangements of the Department.
7. To liaise with other School Departments on collaborative activity.

**HEALTH & SAFETY:** To take reasonable care for all health and safety matters relating to this post, including the health and safety for any staff and students reporting to the post holder,



in accordance with the Guildhall School of Music & Drama and the Corporation of London's Health and Safety procedures.

**EQUAL OPPORTUNITIES:** To conduct all activities taking account of the Corporation's Equal Opportunities' policy, ensuring that all clients, contacts, students and employees are treated fairly and with dignity and respect. To promote the Corporation's commitment to equality and diversity and to ensure that all students and any direct reports comply with the policy in all their activities.

**POLICIES & PROCEDURES:** To comply with all the Guildhall School's policies and procedures.

**PROFESSOR OF TROMBONE – Person Specification**

	<u>Essential</u>	<u>Desirable</u>
<p><b>Technical skills, qualifications and experience</b></p> <ul style="list-style-type: none"> <li>• Experience of teaching specialism at Conservatoire level or equivalent.</li> <li>• Specialism in teaching trombone repertoire.</li> <li>• Knowledge of Conservatoire practical activities and assessment processes.</li> <li>• Knowledge of professional life.</li> <li>• Established career as a performer</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>
<p><b>Business Skills</b></p> <ul style="list-style-type: none"> <li>• Able to communicate well effectively both orally and in writing</li> <li>• Able to develop &amp; sustain relationships with Guildhall School colleagues, clients &amp; students</li> <li>• Area of specialist expertise as a performer and/or teacher</li> <li>• Network of contacts in the specialism and teaching worlds</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p>
<p><b>Personal Skills</b></p> <ul style="list-style-type: none"> <li>• Ability to prioritise and manage own workload</li> <li>• Ability to be logical and able to apply an innovative approach to problem solving</li> <li>• Self motivated, self-starter with a calm and professional approach</li> <li>• Efficient, organised &amp; able to meet deadlines</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	

I confirm that I have read and agree with the above job description.

**GUILD  
SCHOOL  
HALL**



Signed \_\_\_\_\_ Date \_\_\_\_\_