**OPUS XVI Chamber Choir**

**Contract for Music Scholarship**

THIS AGREEMENT is made on *(date)*

between

**OPUS XVI Chamber Choir** (hereinafter called ‘the Group’)

and

**…………………………..** (hereinafter called ‘the Music Scholar) of [address]

**Appointment**

* 1. This Agreement will be in force with effect **from 1 January 2026** (the Commencement Date)
  2. The Agreement will remain in force from the commencement date and will continue for a fixed period of one year. This may be renewed for another year, subject to funding and agreement of both parties.
  3. Either party may give to the other not less than three months' notice of their intention to terminate this contract.
  4. Either party may terminate the agreement immediately if the other commits any serious breach of these terms, which is not capable of remedy and, in particular, if the Music Scholar acts in such a way as to cause serious damage to the reputation of the Group.

**Duties**

1. The principal duties of the Music Scholar are as follows:
   1. Attend rehearsals regularly subject to agreement with the Music Director. Rehearsals are on Monday evenings during term time from [19:30 to 21:30](tel:1945-2145)pm at All Saints West Dulwich, Lovelace Rd, West Dulwich, London SE21 8JY;
   2. Attend all concerts during the period of the agreement;
   3. Undertake independent work outside rehearsals if necessary to ensure the quality of performance is maintained;
   4. Provide an approved deputy if unable to attend a concert;
   5. Attend a probation meeting after one month of their appointment with the Music Director and Chair of Opus XVI Chamber Choir;
   6. Attend an appraisal meeting after each concert;
   7. It is also desirable that the Music Scholar take part in some wider aspects of Opus XVI Chamber Choir’s activities e.g. a workshop, promotional event, etc.

Benefits

1. The principal benefits for the Music Scholar are as follows:
   1. Excellent training to support the Music Scholar’s music aspirations and improve her/his abilities as a choral singer or soloist / conductor / accompanist under the direction of our Music Director James Dixon;
   2. Opportunities for solo performances / conducting / accompanying at concerts and other events arranged by Opus XVI Chamber Choir;
   3. Two complimentary adult tickets for each Opus XVI concert during their tenure;
   4. An honorarium of £300 per term (total £900 for the period) plus extra fees for any other relevant events throughout this period.

**Payment**

**4.0** Fees will be paid on invoice:

a. The fee is linked to each concert (expected to be one per term). The fee shall be deemed to cover payment and expenses relating to all preparation for the relevant concert, including the final rehearsal and attendance at short committee meetings (if required) and at the AGM.

1. Overtime for rehearsals is included.
2. Out of pocket expenses may be reimbursed on submission of receipts, but any such expenses must be agreed in advance with the committee.

**5.0** The Music Scholar will be paid termly in arrears, on receipt of an invoice, such invoice to be paid by the Group within 14 days of receipt.

**6.0** The Music Scholar is engaged by the group on a self-employed basis and is therefore expected to account for his/her own income tax, VAT and Class 4 National Insurance contributions.

**7.0** This Agreement is not a contract of personal service. Accordingly the Music Scholar is entitled at his or her absolute discretion to arrange for a suitably qualified substitute to carry out any of his or her duties under the terms of this Agreement. Details of any such substitute should be submitted promptly to the Chairperson of the Group. For the avoidance of doubt the Music Scholar is wholly responsible for arranging the attendance of a suitable substitute and for any fees to be paid to such a substitute. In circumstances of accident, illness or emergency s/he must ensure the Chair or Secretary is contacted as soon as possible. It is expected that the Music Scholar will attend all rehearsals in any term.

**8.0** If the performance is cancelled by the Group, it shall immediately notify the Music Scholar in writing of the same and shall pay the Music Scholar the full fee for the term.

**9.0** Management of all aspects of Group business including all arrangements for rehearsals and concerts and the control of finance is vested in the Committee of the Group, and the Music Scholar is not empowered to enter into any commitment or incur any expenditure on behalf of the Group except as expressly authorised by the Committee.

**10.0 Music Scholar's Rights**

* 1. The Music Scholar’s name and CV may be provided in the concert programme and on the Group’s website, and in any specific fundraising application for a scholarship for the position for 2026 and any following season.
  2. The Group may wish to record and reproduce any Group concert performance, subject to the agreement of other performers and the management of concert venues.

**11.0 Data Protection**

The Group and the Music Director and Music Scholar agree to comply with all applicable data protection legislation, including but not limited to the Data Protection Act 2018 and any subsequent amendments thereto.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(The Music Scholar)

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(for and on behalf of the Group)